



Date: March 13, 2022
Current Meeting: March 17, 2022
Board Meeting: March 24, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Senior Director of Capital Assets and Facility Management LaTeeka Washington
SUBJECT: Consideration and approval of IndyGo East Campus Fleet Terminal additional design fees– The Etica Group

ACTION ITEM A – 2

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize President/CEO Inez Evans to issue an additional Task Order for design, construction services and compliance to the National Environmental Protection Act (NEPA) for the property at 9503 E. 33rd Street new Fleet Terminal and Operations center in an amount *not to exceed* \$528,465.

BACKGROUND:

With the purchase of the property at 9503 E. 33rd Street, IPTC requires architectural and engineering support to prepare the buildings to meet IPTC’s needs. In March 2021 an action item was approved by the IPTC Board for The Etica Group to provide design and construction management services of the facility. =The work included bus garage, designing traffic flow, and demolishing existing structures that are not able to be modified to accommodate our needs.

DISCUSSION:

The new Fleet Terminal and Operations Center scope entails the demolition of the dorm 2-story building, to build bus vehicle parking for 100 vehicles with the option to expand bus storage up to 140 vehicles, a 2-story facility with operation offices, site improvements, treasury, site drainage and additional access drive.

The additional fees align with the additional work that has been asked of The Etica Group to complete; conduct parking study to accommodate staff’s parking needs, additional office spaces, meeting rooms, cafeteria, and Emergency Operations Command Center (EOC). We have also asked Etica to increase the involvement of subcontractors with specialized experience of garage layouts.

In pursuant of FTA grant funding, NEPA compliance would be needed if the grants are obtained. This task would also allow The Etica Group to work with their subcontractors and specialists to maintain compliance in the event a grant is awarded.

ALTERNATIVES:

The Board could choose not to issue the task order as recommended; however, it would reduce the design and footprint of the needed facility and potentially disqualify IPTC from obtaining federal dollars toward the project.

FISCAL IMPACT:

The project is currently funded by local funds.

DBE/XBE DECLARATION:

The Etica Group is a woman owned business (WBE) and will be self-performing 54%; McGee Design (WBE) 11% for interiors.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on March 17, 2022.